



SECAB ASSOCIATION'S
LUQMAN UNANI MEDICAL COLLEGE & HOSPITAL

Recognised by Govt. of Karnataka and
Affiliated to Rajiv Gandhi University of Health Sciences Bangalore
and Approved by N.C.I.S.M. New Delhi,
12, Naubag, Bijapur - 586101, (Karnataka)
Ph No. : 08352-250176 e-mail: principallumc@yahoo.co.in



NO.BJP/LUMC/MTG/2024-25

Date: 08/01/2024

MEETING NOTICE

Subject: Meeting for Framing Internal Quality Assurance Cell (IQAC) scheduled to be held on 11/01/2024.

All faculty members of the college and hospital are hereby informed that a meeting has been scheduled on 11/01/2024 to discuss and frame the Internal Quality Assurance Cell (IQAC), As per the guidelines of national commission of Indian system of medicine, the gazette of India Extraordinary notification dated 29-12-2023.

Your requested kindly make it convenient to attend the meeting.

Agenda:

- 1) Introduction and Objectives of IQAC.
- 2) Roles and Responsibilities of IQAC Members.
- 3) Strategies for Quality Enhancement and Sustenance.
- 4) Formation of Sub-committees.
- 5) Allocation of Tasks.
- 6) Any other important issue with the permission of chair.

Principal
PRINCIPAL

LUQMAN UNANI MEDICAL COLLEGE,
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Date: 11-01-2024

As per the guidelines of National Commission of Indian System of Medicine, The Gazette of India Extraordinary notification dated 29-12-2023, an Internal Quality Assurance Cell (IQAC) has been constituted. The composition of the IQAC is as under:

INTERNAL QUALITY ASSURANCE CELL

Sl No	Name of the Staff	Designation	Mobile No	Signature
1	Dr. Shahnaz Banu	Chairperson	9901172451	
2	Dr. Mohd Aqil Quadri	Member	9849090182	
3	Dr. Tasmiya Kausar Indikar	Member	9060426282	
4	Dr. Mohd Qudrathulla Khan	Member	9849438319	
5	Dr. Syed Nematullah	Member	9849108225	
6	Dr. Zainulabeddin	Member	9848085317	
7	Dr. Salma Chaush	Member	7975343527	
8	Dr. Khalil Ahmed	Member	8792291763	
9	Dr. Nikhat Kausar	Member	7795447144	
10	Shri A.S.Patil	Member (Management Representative)	9686162955	
11	Dr. Rehan Inamdar	Member (Expert In The Field of Medicine)	7829187982	
12	Mr. Sarfaraz Mantri	Member (Pharmacist)	9986407399	
13	Mr. Somaraya	Member (Administrative Staff)	9901495228	
14	Mr. Asif Mujawar	Member (Administrative Staff)	9901143947	
15	Dr. Nazneen	Member (Alumna)	9538772700	
16	Mr. Saleem Jath	Member (Parents)	9740315299	
17	Miss. Raisa Patvegar	Student Representative	7022518734	
18	Dr. Nuzhat Patel	IQAC Member Secretary	9986383228	

Note:

- 1) The membership of nominated members shall be for a period of two years.
- 2) The IQAC should meet at least once in a quarter.
- 3) The quorum of the meeting shall be two-third of total number of members.
- 4) The Agenda, Minutes and Action Taken Reports are to be documented with official signatures and maintained electronically.

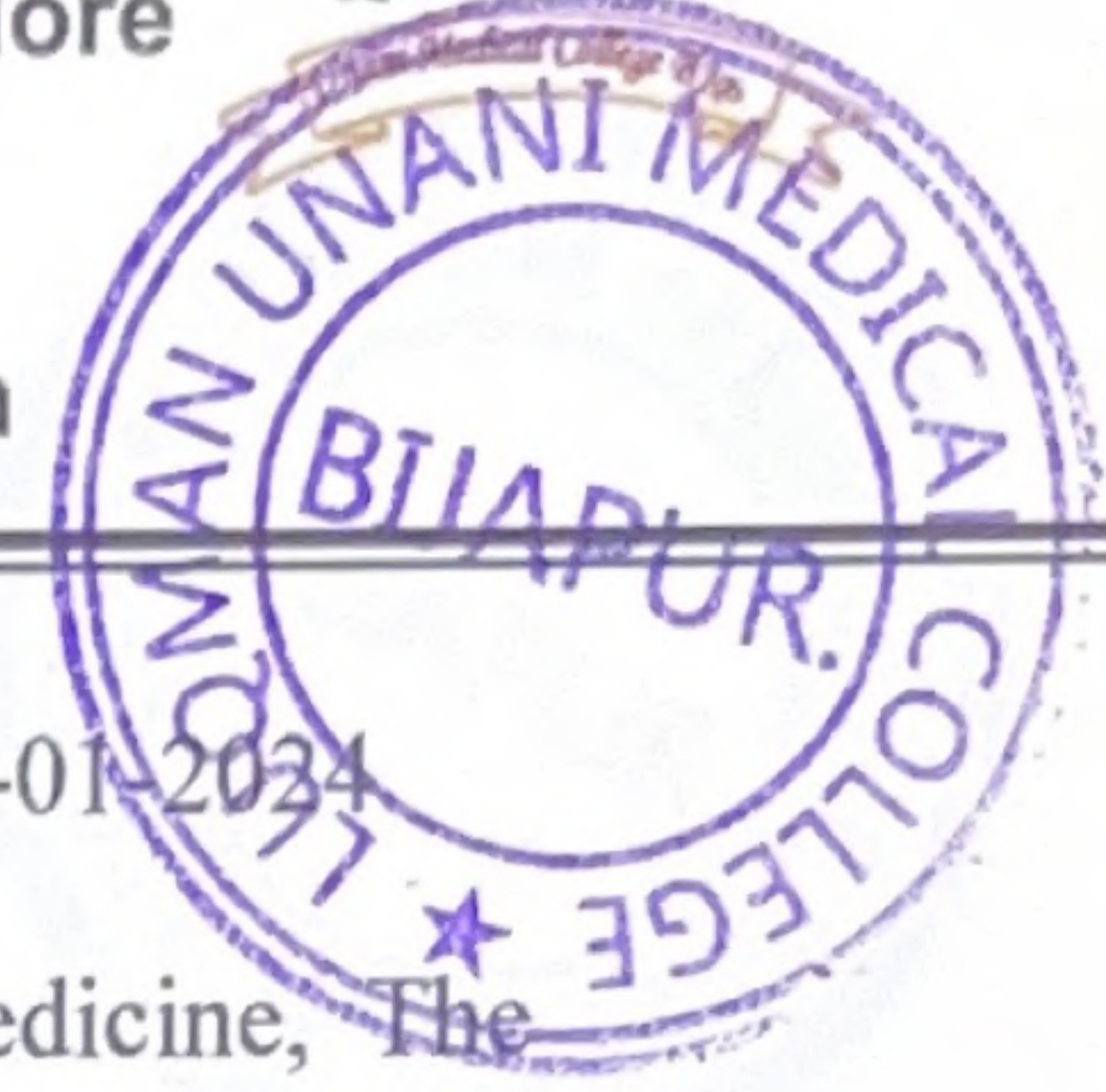
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Date: 11-01-2024

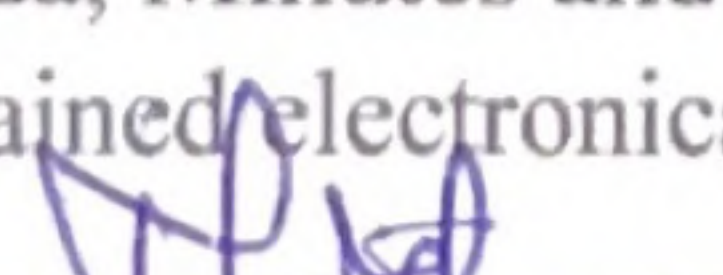
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INTERNAL QUALITY ASSURANCE CELL

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2	Dr. Mohd Aqil Quadri	Member	9849090182
3	Dr. Tasmiya Kausar Indikar	Member	9060426282
4	Dr. Mohd Qudrathulla Khan	Member	9849438319
5	Dr. Syed Nematullah	Member	9849108225
6	Dr. Zainulabeddin	Member	9848085317
7	Dr. Salma Chaush	Member	7975343527
8	Dr. Khalil Ahmed	Member	8792291763
9	Dr. Nikhat Kausar	Member	7795447144
10	Shri A. S. Patil	Member (Management Representative)	9686162955
11	Dr. Rehan Inamdar	Member (Expert In The Field of Medicine)	7829187982
12	Mr. Sarfaraz Mantri	Member (Pharmacist)	9986407399
13	Mr. Somaraya	Member (Administrative Staff)	9901495228
14	Mr. Asif Mujawar	Member (Administrative Staff)	9901143947
15	Dr. Nazneen	Member (Alumna)	9538772700
16	Mr. Saleem Jath	Member (Parents)	9740315299
17	Miss. Raisa Patvegar	Student Representative	7022518734
18	Dr. Nuzhat Patel	IQAC Member Secretary	9986383228

Note:

- 1) The membership of nominated members shall be for a period of two years.
- 2) The IQAC should meet at least once in a quarter.
- 3) The quorum of the meeting shall be two-third of total number of members.
- 4) The Agenda, Minutes and Action Taken Reports are to be documented with official signatures and maintained electronically.


Member Secretary

Internal Quality Assurance Cell


PRINCIPAL

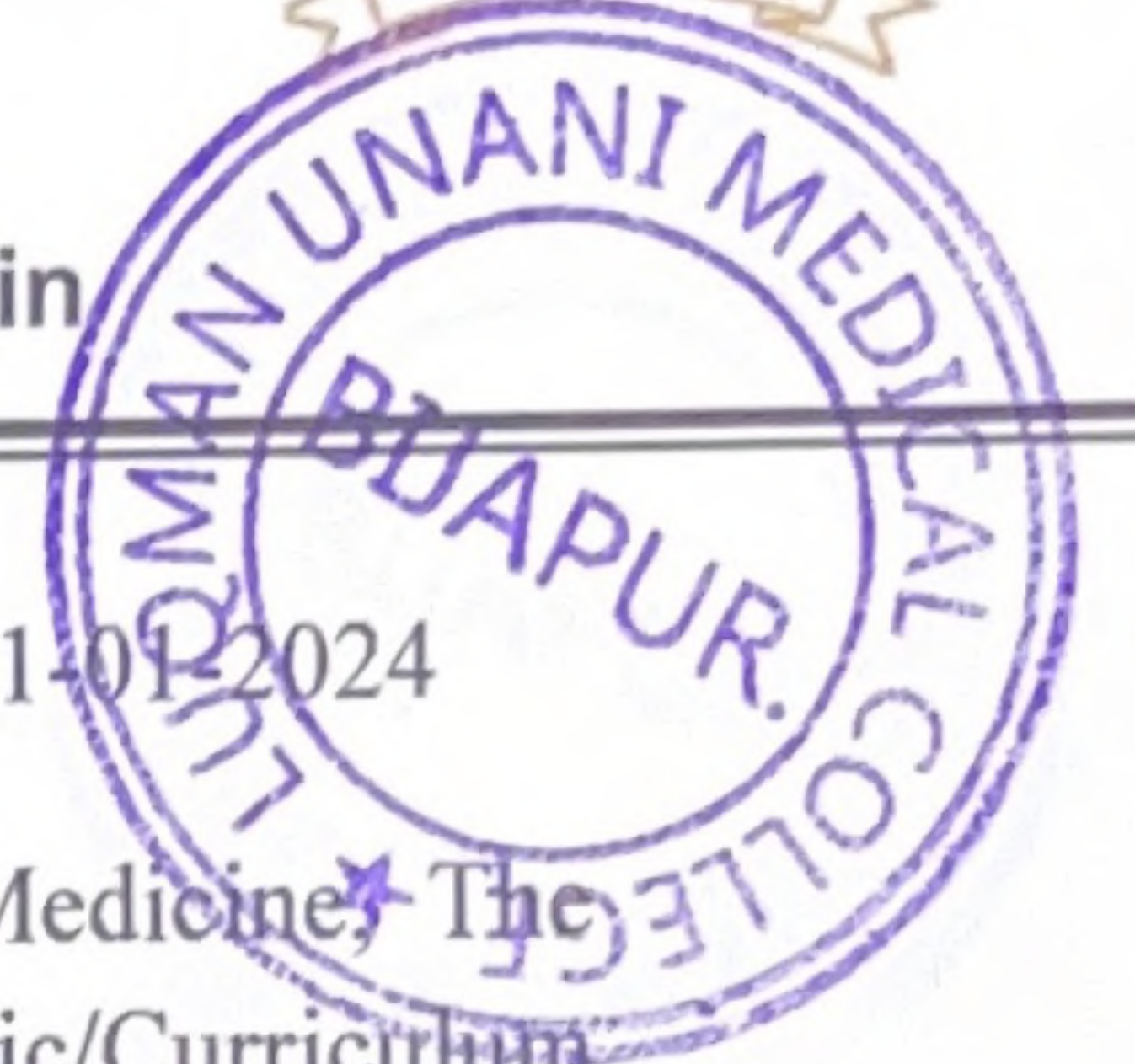
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Date: 11-01-2024

As per the guidelines of National Commission of Indian System of Medicine, The Gazette of India Extraordinary notification dated 29-12-2023, an Academic/Curriculum Committee has been constituted. The composition of the Academic/Curriculum Committee is as under:

ACADEMIC/CURRICULUM COMMITTEE

SL No	Name of the Staff	Designation	Mobile No
1.	Dr. Shahnaz Banu	Chairperson	9901172451
2.	Dr. Nuzhat Patel	Coordinator	9986383228
3.	Dr. Aqil Quadri	Member	9849090182
4.	Dr. Tasmiya Kausar Indikar	Member	9060426282
5.	Dr. Khalil Ahmed	Member	8792291763
6.	Dr. Nikhat Kausar	Member	7795447144
7.	Dr. Juveriya Bhusnur	Member	7406810517


Member Secretary
Internal Quality Assurance Cell


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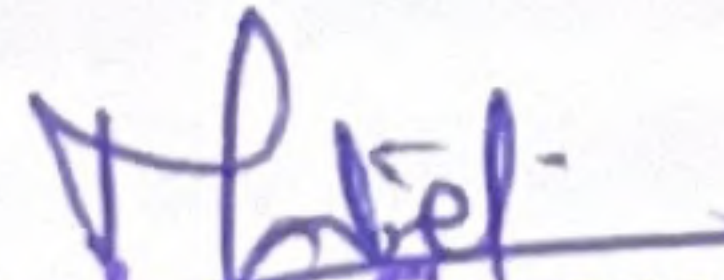


Date: 11-01-2024

As per the guidelines of National Commission of Indian System of Medicine, The Gazette of India Extraordinary notification dated 29-12-2023, a Cultural/Curricular & Co-Curricular/Sports Committee has been constituted. The composition of the Cultural/Curricular & Co-Curricular/Sports Committee is as under:

CULTURAL / CURRICULAR & CO-CURRICULAR / SPORTS COMMITTEE

SI No	Name of the Staff	Designation	Mobile No
1.	Dr. Shahnaz Banu	Chairperson	9901172451
2.	Dr. Khalil Ahmed	Coordinator	8792291763
3.	Dr. Aqil Quadri	Member	9849090182
4.	Dr. Tasmiya Kausar Indikar	Member	9060426282
5.	Dr. Shaikh Safeer Ahmed	Member	8618634591
6.	Mr. M.R. Nabiwale	Physical Education Director	9845279076
7.	Mr. Mohammad Sanjit	Student's Representative	8848465402
8.	Miss. Khan Hina	Student's Representative	7218871491


Member Secretary
Internal Quality Assurance Cell

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Date: 11-01-2024

As per the guidelines of National Commission of Indian System of Medicine, The Gazette of India Extraordinary notification dated 29-12-2023, an Admission Cell has been constituted. The composition of the Admission Cell is as under:

ADMISSION CELL

SL No	Name of the Staff	Designation	Mobile No
1.	Dr. Shahnaz Banu	Chairperson	9901172451
2.	Dr. Nuzhat Patel	Member	9986383228
3.	Dr. Tasmiya Kausar Indikar	Member	9060426282
4.	Mr. Somaraya	Member (Administrative Staff)	9901495228
5.	Mr. Asif Mujawar	Member (Administrative Staff)	9901143947


Member Secretary
Internal Quality Assurance Cell

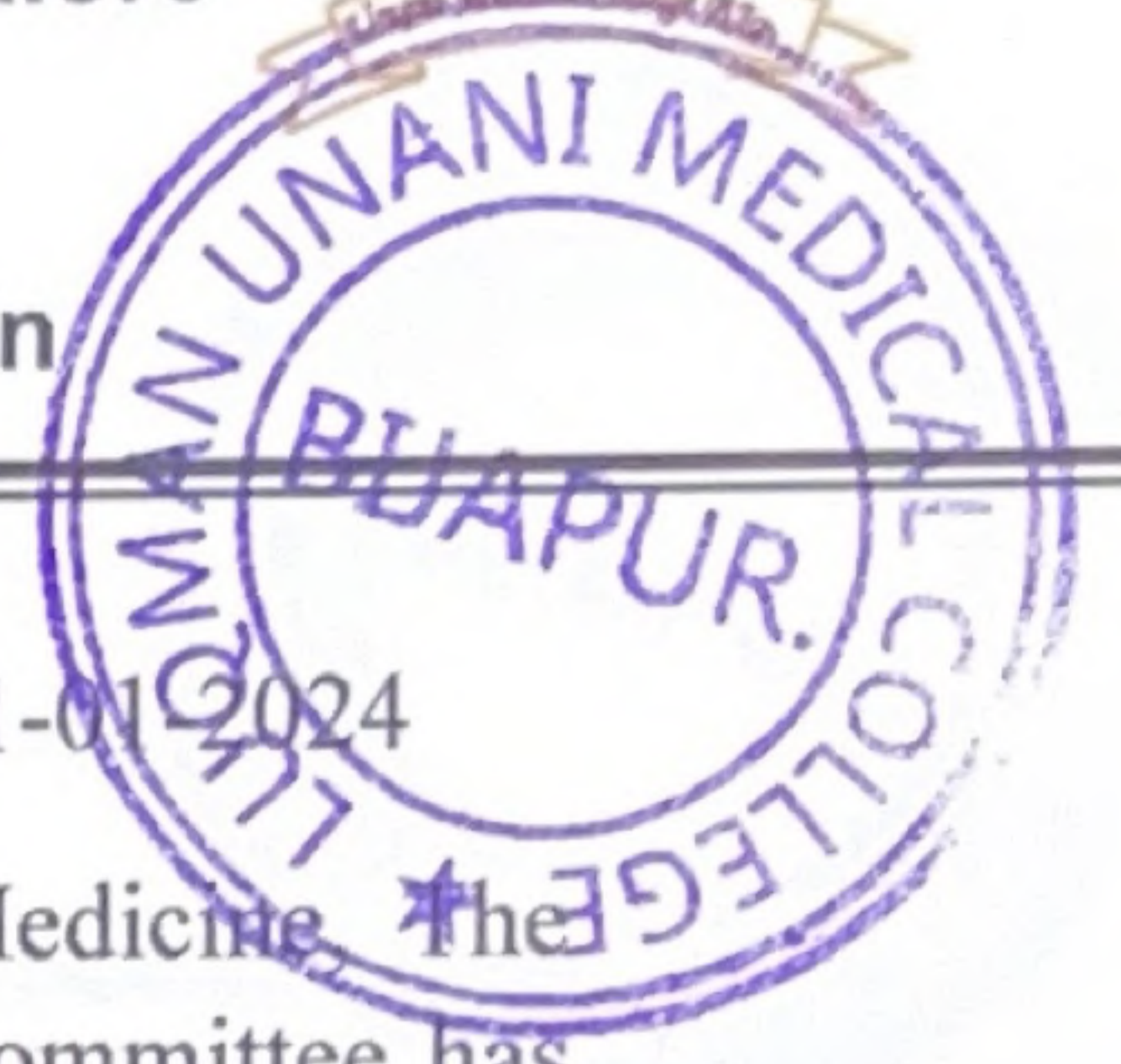

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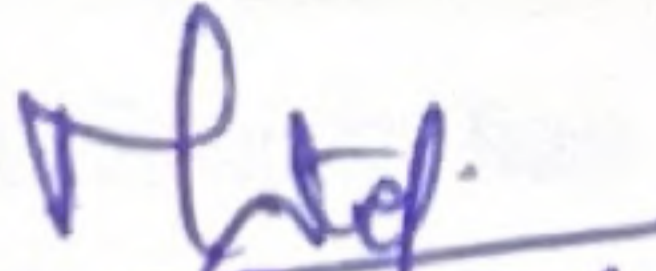


Date: 11-01-2024

As per the guidelines of National Commission of Indian System of Medicine, The Gazette of India Extraordinary notification dated 29-12-2023, an Examination Committee has been constituted. The composition of the Examination Committee is as under:

EXAMINATION COMMITTEE

SL No	Name of the Staff	Designation	Mobile No
1.	Dr. Shahnaz Banu	Chairperson	9901172451
2.	Dr. Nuzhat Patel	Coordinator	9986383228
3.	Dr. Aqil Quadri	Member	9849090182
4.	Dr. Tasmiya Kousar Indikar	Member	9060426282
5.	Dr. Nikhat Kausar Inamdar	Member	7795447144
6.	Dr. Khalil Ahmed	Member	8792291763
7.	Dr. Syed Saleemuddin	Member	9392439686
8.	Dr. Salma Chaush	Member	7975343527


Member Secretary
Internal Quality Assurance Cell


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Date: 11-01-2024

As per the guidelines of National Commission of Indian System of Medicine, The Gazette of India Extraordinary notification dated 29-12-2023, a Career Guidance & Placement Cell has been constituted. The composition of the Career Guidance & Placement Cell is as under:

CAREER GUIDANCE & PLACEMENT CELL

SL No	Name of the Staff	Designation	Mobile No
1.	Dr. Shahnaz Banu	Chairperson	9901172451
2.	Dr. Nikhat Kausar Inamdar	Convenor	7795447144
3.	Dr. Mohd Aqil Quadari	Member	9849090182
4.	Dr. Tasmiya Kausar Indikar	Member	9060426282
5.	Dr. Salma Chaush	Member	7975343527
6.	Dr. Nuzhat Patel	Member	9986383228
7.	Dr. Khalil Ahmed	Member	8792291763
8.	Dr. Shaikh Safeer Ahmed	Member	8618634591
9.	Dr. Sabiha Arjunagi	Member	9483007070
10.	Dr. Rayeesa Umrani	Member	8618491295
11.	Mr. Faiz Kareem Bagali	Student (Representative Male)	6362085995
12.	Miss. Hina Khan	Student (Representative Female)	7218871491
13.	Mr. Saleem Jath	Member (Parents)	9740315299


Member Secretary
Internal Quality Assurance Cell


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Date: 11-01-2024

As per the guidelines of National Commission of Indian System of Medicine, The Gazette of India Extraordinary notification dated 29-12-2023, an Anti-Sexual Harassment Committee has been constituted. The composition of the Anti-Sexual Harassment Committee is as under:

ANTI-SEXUAL HARASSMENT COMMITTEE

SL No	Name of the Staff	Designation	Mobile No
1.	Dr. Shahnaz Banu	Chairperson	9901172451
2.	Dr. Tasmiya Kausar Indikar	Coordinator	9060426282
3.	Dr. Aqil Quadri	Member	9849090182
4.	Dr. Syed Nemathullah	Member	9849108225
5.	Dr. Zainulabeddin	Member	9848085317
6.	Dr. Salma Chaush	Member	7975343527
7.	Dr. Summayya	Member	8317360617
8.	Dr. Abida Banu	Member	8660855413
9.	Dr. Mustaq Ahmed	Member	9704534587
10.	Dr. Ameena Tilat	Member	9885118382


Member Secretary
Internal Quality Assurance Cell

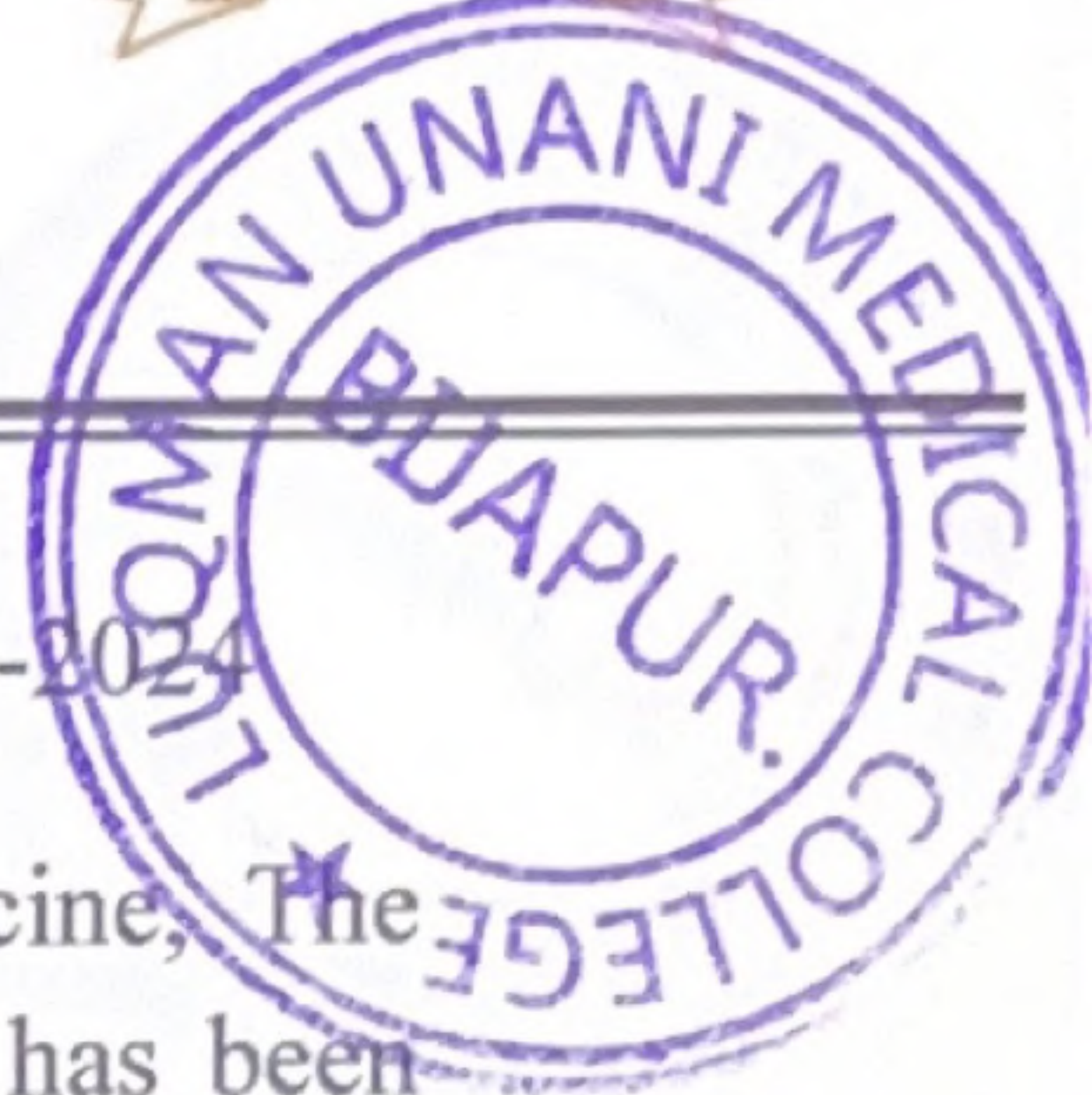
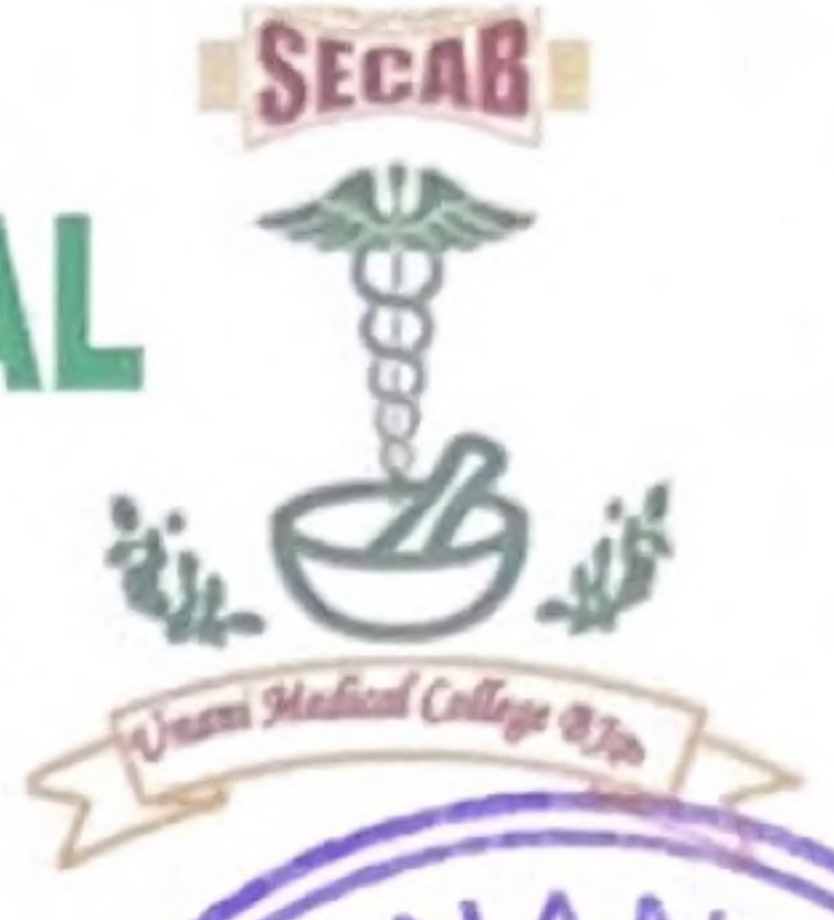

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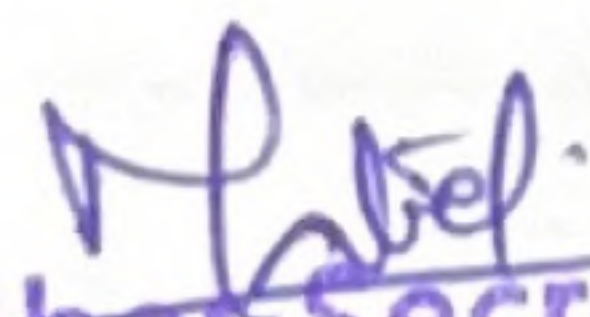



Date: 11-01-2024

As per the guidelines of National Commission of Indian System of Medicine, The gazette of India extraordinary notification dated 29-12-2023, a Library Committee has been constituted. The composition of the Library Committee is as under:

LIBRARY COMMITTEE

SL No	Name of the Staff	Designation	Mobile No
1.	Dr. Shahnaz Banu	Chairperson	9901172451
2.	Mrs. Tasneem Jagirdar	Member (Librarian)	9110274034
3.	Dr. Mohd Aqil Quadari	Member	9849090182
4.	Dr. Nikhat Kausar Inamdar	Member	7795447144
5.	Mr. Zubair Patel	Member (Assistant Librarian)	8884957760


Member Secretary
Internal Quality Assurance Cell

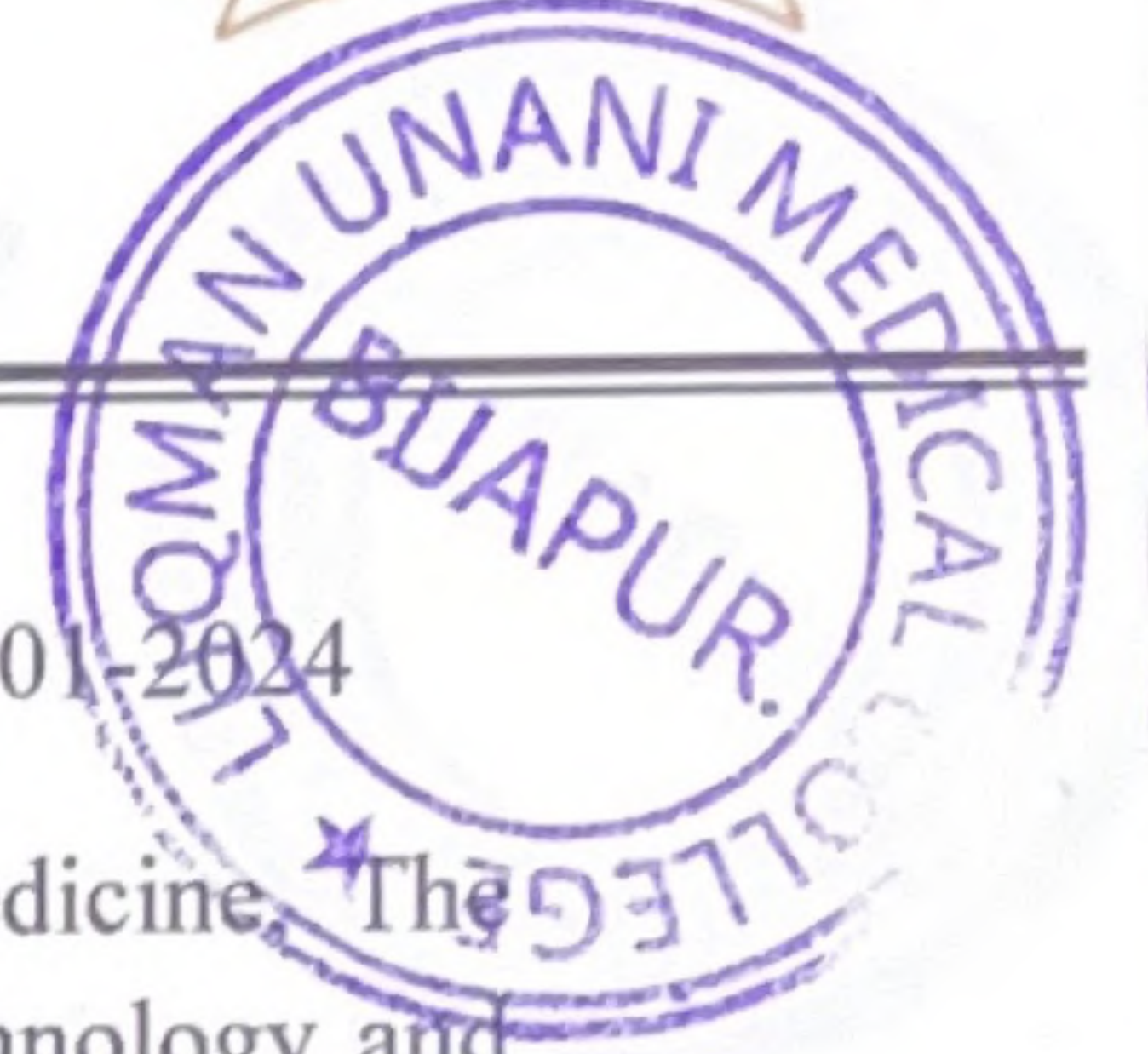

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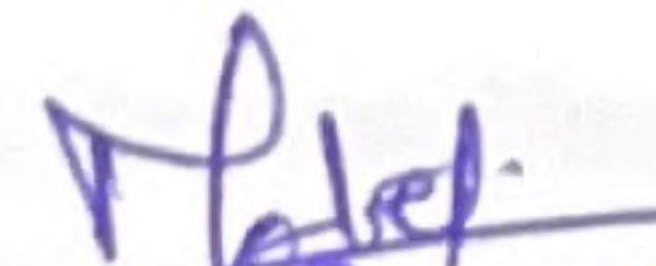



Date: 11-01-2024

As per the guidelines of National Commission of Indian System of Medicine, The Gazette of India Extraordinary notification dated 29-12-2023, an Information Technology and Infrastructure Cell has been constituted. The composition of the Information Technology and Infrastructure Cell is as under:

INFORMATION TECHNOLOGY AND INFRASTRUCTURE CELL

SL No	Name of the Staff	Designation	Mobile No
1.	Dr. Shahnaz Banu	Chairperson	9901172451
2.	Dr. Khalil Ahmed	Coordinator	8792291763
3.	Shri A.S. Patil	Member (Management Representative)	9686162955
4.	Dr. Salma Chaush	Member	7975343527
5.	Mr. Hanif	Member (Parent Association IT Department)	7019117027
6.	Mr. Praveen Kallolli	Member (IT Department)	7899931116
7.	Mr. Somaraya	Member (Administrative Staff)	9901495228


Member Secretary
Internal Quality Assurance Cell


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Date: 11-01-2024

As per the guidelines of National Commission of Indian System of Medicine, The Gazette of India Extraordinary notification dated 29-12-2023, a Research and Innovation Cell Committee has been constituted. The composition of the Research and Innovation Cell Committee is as under:

RESEARCH AND INNOVATION CELL

SL No	Name of the Staff	Designation	Mobile No
1.	Dr. Shahnaaz Banu	Chair Person	9901172451
2.	Dr. Syeda Fatima Zohra	Coordinator	9731513731
3.	Dr. Aqil Quadri	Member	9849090182
4.	Dr. Mohd Qudrathulla Khan	Member	9849438319
5.	Dr. Zainulabeddin	Member	9848085317
6.	Dr. Khalil Ahmed	Member	8792291763
7.	Dr. Nikhat Kausar	Member	7795447144
8.	Dr. Juveria Naaz	Member	7406810517
9.	Dr. Rayeesa Umrani	Member	8618491295
10.	Dr. Dafedar Abdurrehman	Member	9032786832


Member Secretary
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Date: 11-01-2024

As per the guidelines of National Commission of Indian System of Medicine, The Gazette of India Extraordinary notification dated 29-12-2023, a Human Resource Development Cell has been constituted. The composition of the Human Resource Development Cell is as under:

HUMAN RESOURCE DEVELOPMENT CELL

Sl No	Name of the Staff	Designation	Mobile No
1.	Dr. Shahnaz Banu	Chairperson	9901172451
2.	Dr. Tasmiya Kausar Indikar	Coordinator	9060426282
3.	Dr. Aqil Quadri	Member	9849090182
4.	Dr. Mohd Qudrathullah	Member	9849438319
5.	Dr. Nuzhat Patel	Member	9986383228
6.	Dr. Summayya	Member	8317360617
7.	Dr. Bushra Zahoor	Member	7715852848
8.	Mr. Somaraya	Administrative Staff	9901495228
9.	Mr. S. R. Byakod	Biostatistician	6360114937


Member Secretary
Internal Quality Assurance Cell


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As per the guidelines of National Commission of Indian System of Medicine, The Gazette of India Extraordinary notification dated 29-12-2023, a Pharmacovigilance Committee has been constituted. The composition of the Pharmacovigilance Committee is as under:

PHARMACOVIGILANCE COMMITTEE

SL No	Name of the Staff	Designation	Mobile No
1.	Dr. Shahnaz Banu	Chairperson	9901172451
2.	Dr. Saleemuddin	Coordinator	9392439686
3.	Dr. Mohd Aqil Quadari	Member	9849090182
4.	Dr. Mohd Abdul Majid	Member	9848080770
5.	Dr. Ameena Tilat	Member	9885118382
6.	Dr. Nuzhat Patel	Member	9986383228
7.	Dr. Neamatullah	Member	9849108225
8.	Dr. Khan Zainul Aabideen	Member	9848085317
9.	Dr. Khan Azhar Hasan	Member	7977795756
10.	Dr. Khalil Ahmed	Member	8792291763


Member Secretary
Internal Quality Assurance Cell


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Date: 11-01-2024

As per the guidelines of National Commission of Indian System of Medicine, The Gazette of India Extraordinary notification dated 29-12-2023, a College Students Council Committee has been constituted. The composition of the College Students Council Committee is as under:

COLLEGE STUDENTS COUNCIL

SL No	Name of the Staff	Designation
1.	Mr. Faiz Kareem Bagali	General Secretary
2.	Mr. Mohammad Tahir	Sports Secretary
3.	Mr. Mazhar Khan	Cultural Secretary
4.	Ms. Ayesha Kulsum	Class Representative (4 th Year)
5.	Ms. Misbah Indikar	Class Representative (1 st Phase Senior)
6.	Mr. Ismail	Class Representative (1 st Phase Junior)
7.	Ms. Bibi Mariyam	Class Representative (2 nd Phase)
8.	Mr. Mohd. Sanjith	Class Representative (P.G2 nd Year)
9.	Miss. Hina Khan	Class Representative (P.G Final Year)


Member Secretary
Internal Quality Assurance Cell


PRINCIPAL
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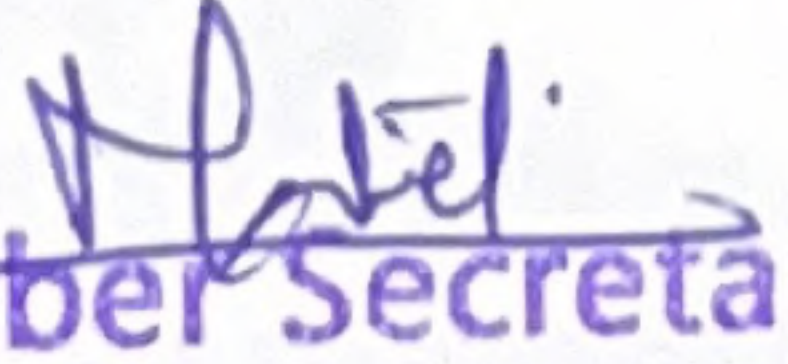



Date: 11-01-2024

As per the guidelines of National Commission of Indian System of Medicine, The Gazette of India Extraordinary notification dated 29-12-2023, a Grievance Redressal Cell has been constituted. The composition of the Grievance Redressal Cell is as under:

GRIEVANCE REDRESSAL CELL

SL No	Name of the Staff	Designation	Mobile No
1.	Dr. Shahnaz Banu	Chairperson	9901172451
2.	Dr. Tasmiya Kausar Indikar	Coordinator	9060426282
3.	Dr. Mohd Aqil Quadari	Member	9849090182
4.	Dr. Nuzhat Patel	Member	9986383228
5.	Dr. Nikhat Kausar Inamdar	Member	7795447144
6.	Dr. Md Ameeruddin	Member	8247224594
7.	Mr. Mohd Sanjit	Student Representative	8848465402
8.	Ms. Hina Khan	Student Representative	7218871491


Member Secretary
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Date: 11-01-2024

As per the guidelines of National Commission of Indian System of Medicine, The Gazette of India Extraordinary notification dated 29-12-2023, a Mentoring Cell Committee has been constituted. The composition of the Mentoring Cell Committee is as under:

MENTORING CELL

SL No	Name of the Staff	Designation	Mobile No
1.	Dr. Shahnaaz Banu	Chair Person	9901172451
2.	Dr. Nuzhat Patel	Coordinator	9986383228
3.	Dr. Tasmiya Indikar	Member	9060426282
4.	Dr. Salma Chaush	Member	7975343527
5.	Dr. Dafedar Abdurrehman	Member	9032786832
6.	Dr. Rayeesa Banu	Member	8618491295
7.	Dr. Nikhat Inamdar	Member	7795447144
8.	Dr. Juveriya Naz Bhusnur	Member	7406810517


Member Secretary
Internal Quality Assurance Cell

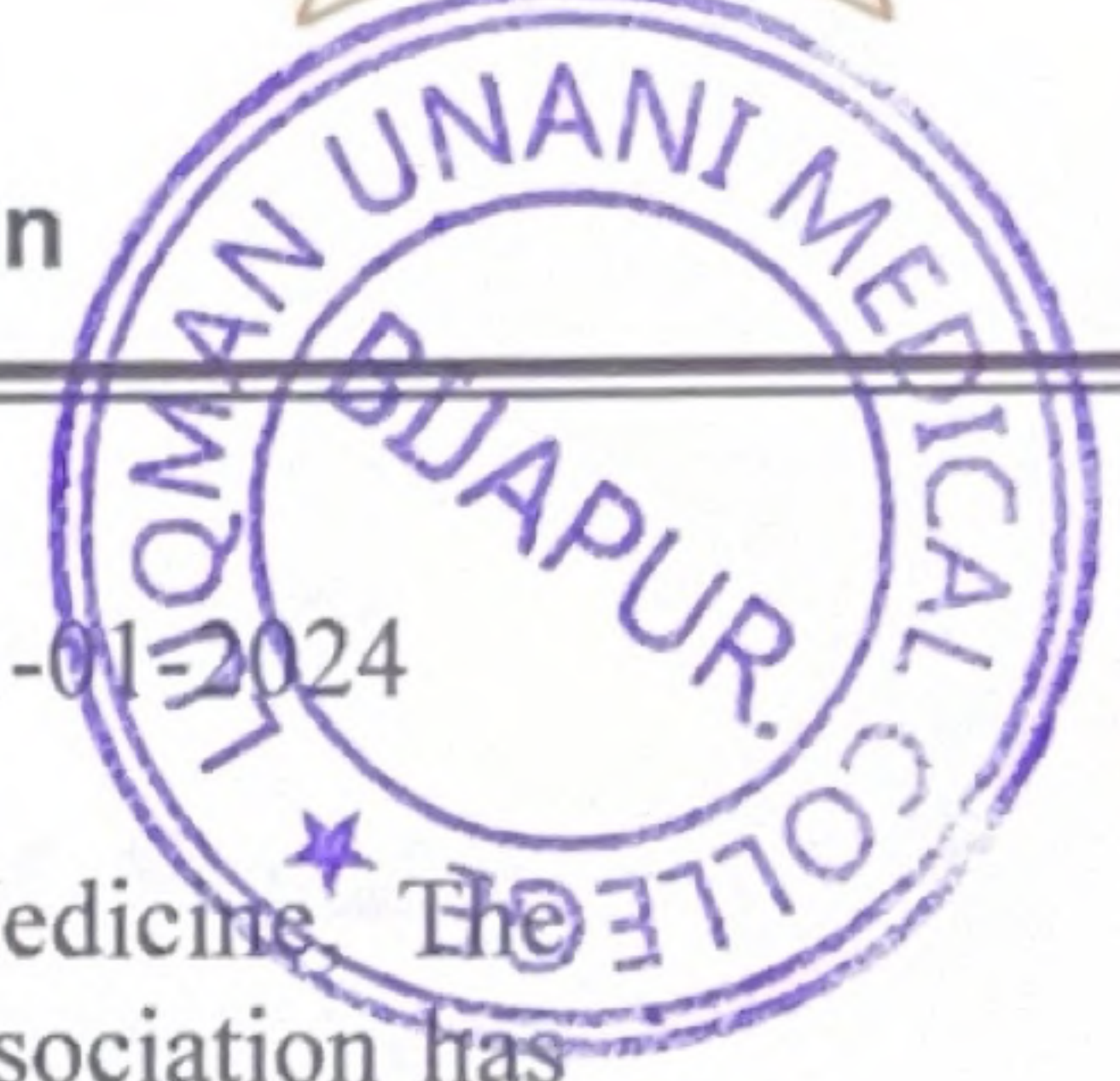

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Date: 11-01-2024

As per the guidelines of National Commission of Indian System of Medicine, The Gazette of India Extraordinary notification dated 29-12-2023, Parent Teacher Association has been constituted. The composition of the Parent Teacher Association is as under:

PARENT TEACHER ASSOCIATION

SL No	Name of the Staff	Designation	Mobile No
1.	Dr. Shahnaz Banu	Chairperson	9901172451
2.	Mr. Saleem Jath	Vice-Chairman	9740315299
3.	Dr. Khalil Ahmed	Secretary	8792291763
4.	Mr. A. I Channegaun	Joint Secretary (Parent)	9845601870
5.	Dr. Juveriya Bhusnur	Joint Secretary (Teacher)	7406810517
6.	Dr. Nuzhat Patel	Member	9986383228
7.	Dr. Tasmiya Kausar Indikar	Member	9060426282
8.	Dr. Amina Tilat	Member	9885118382


Member Secretary
Internal Quality Assurance Cell


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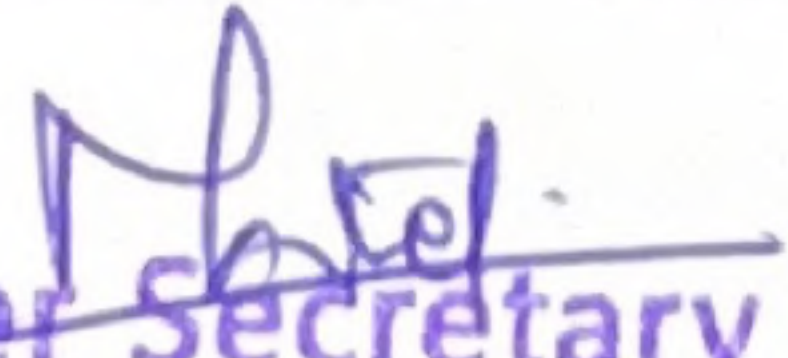


Date: 11-01-2024

As per the guidelines of National Commission of Indian System of Medicine, The Gazette of India Extraordinary notification dated 29-12-2023, an Gender Harassment Inter-Complaint Committee has been constituted. The composition of the Gender Harassment Inter-Complaint Committee is as under:

Gender Harassment Inter-Complaint Committee

SL No	Name of the Staff	Designation
1.	Dr. Shahnaz Banu	Chairperson
2.	Dr. Tasmiya Kausar Indikar	Coordinator
3.	Dr. Aqil Quadri	Member
4.	Dr. Syed Nemathullah	Member
5.	Dr. Zainulabeddin	Member
6.	Dr. Salma Chaush	Member
7.	Dr. Summayya	Member
8.	Dr. Abida Banu	Member
9.	Dr. Mustaq Ahmed	Member
10.	Dr. Ameena Tilat	Member
11.	Mr. Asif Iqbal Dodamani	Member (NGO)


Member Secretary
Internal Quality Assurance Cell


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INFECTION CONTROL COMMITTEE

Date: 02-11-2023

Hospital Infection control committee has been reconstituted on dated 2nd November 2023. The composition of committee member is as under

SL No	Name	Designation	Role
1	Dr. Salma Chaush	Medical Superintendent/ NABH Co-Ordinator	Chairman
2	Dr. Summaya	Professor -Amraz e Niswan- o-Qabala	Member Secretary
3	Dr. Bushra Zahoor	Assistant professor Hizan- e-Sehat	Infection control Officer
4	Dr. Asma Farooqui	Microbiologist	Member
5	Dr. Faruqui Naziya	Assistant Professor-Jarahat	Member
6	Dr. Khan Azhar	Ilaj-bit-Tadbir- Consultant	Member
7	Ms. Shagufta Sarwad	Assistant Matron	Infection Control Nurse
8	Mr. Faizan Lashkeri	IBT Nurse	Member
9	Mr. Ashfaq Malli	OT Incharge	Member
10	Mr. Sarfarz Mantri	Pharmacist	Member
11	Mr. Somaraya	Facility Manager	Member

Chairman

(Hospital Infection control committee)



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Date: 11-01-2024

Biomedical Waste Management Committee

Biomedical waste management committee has been constituted under Infection control committee as per the guidelines of biomedical waste management rules-2016. The Composition of Biomedical waste management committee is as under,

SL No	Name of the Staff	Designation	Position in the Committee
1	Dr. Salma Chaush	Medical Superintendent and NABH Co-Ordinator	Chairperson
2	Dr. Bushra Zahoor	Assistant Professor Hifzan-Sehat	Infection Control Officer
3	Ms. Shagufta Sarwad	Matron	Infection Control Nurse
4	Dr. Summayya	Professor Amraz e Niswan-o-Qabalat	Member Secretary
5	Dr. Farooqui Naziya	Professor Jarahat	Member
6	Dr. Saba Mamdapur	Professor Moalajat	Member
7	Dr. Keshav Kulkarni	Pathologist	Member
8	Mr. Ashfaq Malli	OT Staff Nurse	Member
9	Ms. Ayesha Mulla	Midwife	Member
10	Faizan Lashkari	Ilaj-bit-Tadbir Staff Nurse	Member
11	Mr. Adil Maniyar	Lab Technician	Member
12	Rameeza Makandar	House Keeping	Member


Chairperson

(Biomedical waste management committee)



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Date: 02-04-2024

As per the guidelines of National Commission of Indian System of Medicine, The Gazette of India Extraordinary notification dated 29-12-2023, Anti-Ragging Committee has been re-constituted. The composition of the Anti-Ragging Committee is as under:

ANTI-RAGGING COMMITTEE

SL No	Name of the Staff	Designation	Mobile No
1.	Dr. Shahnaz Banu	Chairperson	9901172451
2.	Dr. Mohd Aqil Quadri	Member	9849090182
3.	Dr. Tasmiya Kausar Indikar	Member	9060426282
4.	Dr. Nuzhat Patel	Member	9986383228
5.	Dr. Khalil Ahmed	Secretary	8792291763
6.	Dr. Nikhat Kausar Inamdar	Member	7019276469
7.	Dr. Syeda Fatima Zohra	Member	9731513731
8.	Mr. Saleem Jath	Member (Parents)	9740315299
9.	Mr. Faiz Kareem Bagali	Member Student BUMS 4 th Year	6362885995
10.	Miss. Misbah Indikar	Member Student BUMS 1 st Prof	7353832340
11.	Mr. Asif Iqbal Dodmani	Member (NGO)	8073184237
12.	Police Sub Inspector Gandhi Chowk, Police Station Bijapur	Member	08352-250033

Member Secretary
Internal Quality Assurance Cell

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Date: 11-01-2024

As per the guidelines of National Commission of Indian System of Medicine, The Gazette of India Extraordinary notification dated 29-12-2023, Alumni Association has been re-constituted. The composition of the Alumni Association is as under:

ALUMNI ASSOCIATION

SL No	NAME OF THE STAFF	DESIGNATION
1.	Dr. Shahnaz Banu	President
2.	Dr. Nuzhat Patel	Vice President
3.	Dr. Tasmiya Kausar Indikar	Secretary
4.	Dr. Khalil Ahmed Hungund	Treasurer
5.	Dr. Nazhat Peerzade	Executive Member
6.	Dr. Salma Chaush	Executive Member
7.	Dr. Naila Kazi	Executive Member


IOAC Member Secretary
Member Secretary
Internal Quality Assurance Cell


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INTERNAL QUALITY ASSURANCE CELL

Meeting of IQAC

A meeting of the college staff, Board of Management, stakeholders & others was called on 12/4/2024 at 11 am in the chamber of the principal & under the chairmanship of the same.

Following agendas were discussed & resolutions were passed

AGENDA -

1. Composition of IQAC with introduction & objectives
2. Formation of different cells/Committee (Sub-Committees)
3. Roles & Responsibilities of IQAC members.
4. Strategies for Quality enhancement & sustenance.
5. Allocation of tasks.

Resolution - 1:

With reference to the circular issued by NCISM dated 10/1/24 a meeting of concern people was called & the composition of IQAC was discussed & anonymous resolutions was passed.

An anonymous resolution was passed regarding the formation of IQAC as per the guidance of NCISM.

This resolution was proposed by the college principal Dr. Shahnaz Banu. It was seconded by the Secretary of SECAB Association Shri A.S. Patil.

Below is the composition of IQAC from the academic year 2024-25.

- | | | |
|----|----------------------|-------------|
| 1) | Dr. Shahnaz Banu | chairperson |
| 2) | Dr. Mehd Agil Quadri | Member |
| 3) | Dr. Tasmiya Kausar | Member |
| 4) | Dr. Khalil Ahmed | Member |

5)	Dr. Nikhat Kausar	Member	
6)	Dr. Mohd Qudrathullah Khan	Member	
7)	Dr. Syed Nematullah	Member	
8)	Dr. Zainulabeedin	Member	
9)	Dr. Salma chaush	Member	
10)	Shri A.S. patil	Management representative	
11)	Dr. Rehan Inamdar	Member	
12)	Mr. Sarfaraz Mantri	Member (pharmacist)	
13)	Mr. Somaiya	Member (administrative staff)	
14)	Mr. Asif Mujawar	Member (administrative staff)	
15)	Dr. Nazneen	Member (Alumni)	
16)	Mr. Saleem jath	Member (parents)	
17)	Miss. Raisa patvegar	student representative	
18)	Dr. Nuzhat Patel	IQAC Member Secretary	

Resolution - 2 :

With reference to the circular of NCISM the second agenda of the formation of different cells & committees was discussed & following resolutions were passed.

It was unanimously resolved to form different cells & committees in the college as per the requirement of NCISM. This was proposed by the principal of college Dr. Shahnaz Banu & seconded by Dr. Nuzhat Patel - IQAC co-ordinator.

The following committees were formed & approved in the meeting by IQAC.



ACADEMIC / CURRICULUM CELL

Sl.No.

Name of staff

Designation

Signature

- 1) Dr. Shahnaz Banu chairperson
- 2) Dr. Agil Quadri Member
- 3) Dr. Tasmiya Kausar Member
- 4) Dr. Khalil Ahmed Member
- 5) Dr. Salma chaush Member
- 6) Dr. Nikhat Kausar Member
- 7) Dr. Juveriya Bhusnur Member
- 8) Dr. Nuzhat patel IQAC co-ordinator

Signature
 Signature
 Signature
 Signature
 Signature
 Signature
 Signature
 Signature

CULTURAL / CURRICULAR & CO-CURRICULAR / SPORTS COMMITTEE

Sl.No

Name of staff

Designation

Signature

- 1) Dr. Shahnaz Banu chairperson
- 2) Dr. Khalil Ahmed co-ordinator
- 3) Dr. Agil Quadri Member
- 4) Dr. Tasmiya Indikator Member
- 5) Dr. Shaikh Sayer Ahmed Member
- 6) Mr. MR Nabiwale physical education director
- 7) Mr. Mohd Sanjith students' representative
- 8) Miss. Khan Hina students' representative

Signature
 Signature
 Signature
 Signature
 Signature
 Signature
 Signature
 Signature

ADMISSION CELL

Sl.No

Name of staff

Designation

signature

- 1) Dr. Shahnaz Banu chairperson
- 2) Dr. Nuzhat patel Member
- 3) Dr. Tasmiya Indikator Member

signature
 Signature
 Signature

- 4) Mr. Somaraya administrative staff
- 5) Ms. Asif Mujawar administrative staff

EXAMINATION COMMITTEE

Sl. No.	Name of Staff	Designation	Signature
1)	Dr. Shahnaz Banu	chairperson	
2)	Dr. Nuzhat Patel	co-ordinator	
3)	Dr. Agil Quadri	Member	
4)	Dr. Tasmiya Indikar	Member	
5)	Dr. Nikhat Kausar	Member	
6)	Dr. Khalil Ahmed	Member	
7)	Dr. Syed Saleemuddin	Member	
8)	Dr. Salma chaush	Member	

CAREER GUIDANCE & PLACEMENT CELL

Sl. No	Name of Staff	Designation	Signature
1)	Dr. Shahnaz Banu	chairperson	
2)	Dr. Nikhat Kausar	convenor	
3)	Dr. Mehd Agil Quadri	Member	
4)	Dr. Tasmiya Kausar	Member	
5)	Dr. Salma chaush	Member	
6)	Dr. Nuzhat Patel	Member	
7)	Dr. Khalil Ahmed	Member	
8)	Dr. Shaikh Saqeer	Member	
9)	Dr. Sabiha Arjungji	Member	
10)	Dr. Raeesa Umrani	Member	
11)	Mr. Faiz Kareem	Student representative	
12)	Miss. Khan Hina	Student representative	
13)	Mr. Saleem jath	Member (parents)	



ANTI-SEXUAL HARASSMENT COMMITTEE

Sl. No.	Name of staff	Designation	Signature
1)	Dr. Shahnaz Banu	chairperson	
2)	Dr. Tamiya Kausar	co-ordinator	
3)	Dr. Agil Quadri	Member	
4)	Dr. Syed Neamathullah	Member	
5)	Dr. Zainulabedin	Member	
6)	Dr. Salma Chausi	Member	
7)	Dr. Sumayya	Member	
8)	Dr. Abida Banu	Member	
9)	Dr. Mustaq Ahmed	Member	
10)	Dr. Aameena Tilat	Member	

LIBRARY COMMITTEE

Sl. No.	Name of staff	Designation	Signature
1)	Dr. Shahnaz Banu	chairperson	
2)	Mrs. Tasneem Jagirdar	Member (librarian)	
3)	Dr. Mohd Agil Quadri	Member	
4)	Dr. Nikhat Kausar	Member	
5)	Mr. Zubair patil	Member (Assistant librarian)	

INFORMATION TECHNOLOGY & INFRASTRUCTURE CELL

Sl. No.	Name of staff	Designation	Signature
1)	Dr. Shahnaz Banu	Chairperson	
2)	Dr. Khalil Ahmed	co-ordinator	
3)	Shri. As Patil	Management representative	
4)	Dr. Salma Chausi	Member	
5)	Mr. Hanif	Member	
6)	Mr. Praveen Kalloli	Member	
7)	Mr. Somasaya	Member	

RESEARCH & INNOVATION CELL

Sl.No.	Name of staff	Designation	signature
1)	Dr. Shahnaz Banu	chairperson	
2)	Dr. Syeda Fatima Zohra	Co-ordinator	
3)	Dr. Agil Quadri	Member	
4)	Dr. Mohd Qudrathullah	Member	
5)	Dr. Zainulabedin	Member	
6)	Dr. Khalil Ahmed	Member	
7)	Dr. Nikhat Kausar	Member	
8)	Dr. Juveniya Naaz	Member	
9)	Dr. Rayeesa Umsani	Member	
10)	Dr. Darydar Abdussehman	Member	

HUMAN RESOURCE DEVELOPMENT CELL

Sl.No	Name of staff	Designation	signature
1)	Dr. Shahnaz Banu	chairperson	
2)	Dr. Tasmiya Kausar	Co-ordinator	
3)	Dr. Agil Quadri	Member	
4)	Dr. Mohd. Qudrathullah	Member	
5)	Dr. Nuzhat patel	Member	
6)	Dr. Sumaiyya	Member	
7)	Dr. Bushra Zahoor	Member	
8)	Mr. Somaraya	Administrative Staff	
9)	Mr. S. R. Byakod.	Biostatistician	

PHARMACOVIGILANCE COMMITTEE

Sl.No	Name of staff	Designation	Signature
1)	Dr. Shahnaz Banu	chairperson	
2)	Dr. Saleemuddin	Co-ordinator	
3)	Dr. Mohd Agil Quadri	Member	
4)	Dr. Mohd Abdul Majid	Member	
5)	Dr. Ameena Tilat	Member	
6)	Dr. Nuzhat patel	Member	



	Dr. Neamathullah	Member	
8)	Dr. Khan Zainul Abideen	Member	
9)	Dr. Khan Azhar Hasan	Member	
10)	Dr. Khalil Ahmed.	Member	

COLLEGE STUDENT COUNCIL

S.No.	Name of staff	designation	Signature
1)	Mr. Faiz Kaleem Bagli	general secretary	
2)	Mr. Mohd Tahir	sports secretary	
3)	Mr. Mazhar Khan	cultural secretary	
4)	Ms. Ayesha Kulsum	class Representative (IV th yr)	
5)	Ms. Misbah Indikar	class Representative (1 st phase S)	
6)	Mr. Ismail	class Representative (1 st phase J)	
7)	Ms. Bibi Mariyam	class Representative (2 nd phase)	
8)	Mr. Mohd Sanjith	class Representative (PG 2 nd yr)	
9)	Ms. Hina Khan.	class Representative (PG 3 rd yr)	

The meeting was concluded with vote of thanks by IQAC co-ordinator Dr. Muzhat Patel.

ACTION TAKEN REPORT (ATR)



A meeting of IQAC in the chamber of agenda.

Sl. No.	Agenda	Action Taken
1)	Composition of IQAC	on 11/01/24 under the chairmanship of principal Dr. Shahnaz Banu the IQAC was composed with total membership of 15 persons as per the norms NBA & circular from NCISM.
2)	Formation of Committees (Sub-Committees)	After composition of IQAC in the same meeting on 11/1/24 different committees were formed as per the notification of NCISM.
3)	Roles & responsibilities of IQAC members	After composition of IQAC & sub-committees, related roles & responsibilities of members were discussed.
4)	Strategies for quality enhancement	After that strategies were discussed for the quality enhancement & sustenance.
5)	Allocation of tasks	After the composition & discussion for strategies the tasks were distributed & allocated.

- 1). celebration of
- 2). organizing
- 3). student fees
- 4). conducting assessments.
- 5). organizing Day.

Following IQAC members

Sl. No.	Name of Member
1)	Dr. Shahnaz Banu
2)	Dr. Agil Quader
3)	Dr. Tasmiya Khan
4)	Dr. Khalid Abrar
5)	Dr. Nikhat Khan
6)	Dr. Qudsathallah
7)	Dr. Salma ch
8)	Shri As. pati
9)	Dr. Rehan In
10)	Ms. Sarfara
11)	Ms. Somara
12)	Ms. Asif Mi
13)	Dr. Nuzhat p

M. Patel
Member Secretary
Internal Quality Assurance Cell

[Signature]
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